



Bryan G. Granse

Address : Prk. 5-A, Brgy. Magdum, Tagum City

Cell Phone : +639853157354

Email Address : gransebryan@gmail.com

Objective

To obtain a position that will enable me to use my skills, educational background, and ability to work well with people, to share my knowledge towards specific goal and objective of the company that will have initiative and superior performance with a long-term opportunities for professional growth.

Personal Information

Age	:	35 years old
Date of Birth	:	September 24, 1990
Place of Birth	:	Tagum City
Citizenship	:	Filipino
Status	:	Married
Religion	:	Roman Catholic
Gender	:	Male
Height	:	5'5
Weight	:	115 lbs.

Technical Skills

- Extensive knowledge in Computer operation procedures.
- Setting up Magento & WordPress Theme and API Integration.
- CSS/HTML/Vanilla JavaScript & PHP Coding
- On-Page SEO, Keyword Research, and Cpanel Management

- Designing Mockup Using Figma / Graphic Design Using Adobe Photoshop and Canva
- Build website using Squarespace & Wix
- Networking and Computer Troubleshooting
- Shopify Store Design and Management, Social Media Manager
- Has a broad understanding of computer software, including installation.
- Provide comprehensive hardware installation, configuration, troubleshooting and maintenance of the computer.
- Efficient internet-surfing ability for prompt productive web search, PowerPoint report and flexibility to any skills that are necessary to a certain position.
- Setting Up and Design Landing Page/Optin Using Clickfunnels and GoHighLevel

Educational Attainment

Gredu Elementary School

March 2002 – 2003

Panabo National High School

March 2007 – 2008

Bachelor of Science in Information Technology

Davao del Norte State College

April 2013 – 2014

Work Experience

- Managing WordPress Site, Updating and Migrating Site, and Connecting Domain with Hosting Using Cpanel and Filezilla, Do Custom CSS and JavaScript depends on Requirement from Digital Tahir.
- Shopify Store Designer in Shopify Partners, WordPress Management, & do On-page SEO and Keyword Research as well as Social Media Manager for Boosting Ads in Tahir Small Digital Marketing
- Junior Front-End Web Developer at *Skillay Online Services LLP*. Assisted the Head Developer to build drag and drop Landing Page Builder.

- I work as Virtual Assistant in Click8Media Marketing Where I build up and Customize Responsive Landing Pages, Design Mobile Banner, Static Page and Blogs Using WordPress.
- Maintenance and Product Control of Woocommerce/Ecommerce website in WordPress.
- Network connection establishments & Troubleshooting.
- System Installation and Maintenance
- Assistant/Internship - Public Employment Service Office (PESO)

Trainings and Certification

PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)

- PRE-EMPLOYMENT SEMINAR FOR LOCAL APPLICANTS (PESLA)
- PESO Panabo Internship Certification for 200 Hours

DAVAO DEL NORTE STATE COLLEGE (DNSC) CERTIFICATION

- Diploma in Information Technology
- Data Encoder and Computer Operator
- Associate in Information Technology
- System Analyst and Multimedia

TESDA COMPETENCY CERTIFICATION

- PC Operations NCII
- Computer Hardware Servicing NCII

References

- **Glory Grace Rosario Trinidad**

Local Employment Officer (PESO) at LGU Panabo City
09077189784

- **Cherelle Bancure Espinosa**
PESO Manager *at LGU Panabo City*